

Fire and Safety

Fire Safety at Hospice of Northwest Ohio:

1. No smoking in the Hospice building (including courtyards)
2. No lighting or burning of candles
3. Flammable materials will be stored in metal containers in non-public locations outside of center
4. Know the locations of fire alarm devices, fire and smoke barriers, fire extinguishers, and fire exits
5. Know what to do when a fire alarm sounds
6. Know what to do when a fire, the smell of smoke, or odors of any burning substance are discovered
7. When storing items on shelves, be sure the items are at least 18 inches from the ceiling and sprinkler heads
8. Keep all corridors and walkways free of obstructions. Carts and equipment are to be kept on the window side of the hallway (opposite patient rooms)
9. Notify your supervisor (your Teen Volunteer Coordinator or the Facility Manager of any dangerous situation

Fire Response:

Rescue anyone in immediate danger (including self)

Activate fire alarm

Contain the fire by closing all open doors

Extinguish the fire, if possible

Fire Alarm and Drill:

Drills are held on a monthly basis on a rotating shift schedule

Follow directives from staff

Smoke barriers automatically close

Follow the RACE acronym

Emergency Codes:

Red = Fire

Black = Bomb

White = Snow

Gray = Tornado or severe storm

Yellow = Disaster

Green = Evacuation

Orange = Chemical

Adam = Kidnapping

In severe weather, remember:

Follow staff directives and do not leave until conditions are safe!